Macmillan Sapling

Instant Access Instructions

1) Log into Blackboard, and navigate to the course.
2) Select the link in the left-side navigation where your instructor placed the Instant Access course materials (‘Instant Access’ or a link of their choosing).
3) Click the link at the top of the page to enter your RedShelf account and get your access code.
4) If you have used RedShelf before, you will just need to log in. If you have never used RedShelf before, click ‘Create Account’.
5) The ‘My Shelf’ page will display your publisher access code for accessing the Sapling materials on the Macmillan website. Copy the access code.
6) Return to the Blackboard page, and select ‘Click here to go to the Macmillan/Sapling site’.
7) The Sapling site will open. Sapling offers a free trial of their product, which you do not need since you have a pre-paid access code. To exit the trial period, click the ‘Pay for this course now’ button at the top, in the yellow highlighted area.
8) After entering the Sapling payment site, select ‘Use Prepaid Access Card’. Enter (paste) your access code into the box.
9) Complete the checkout process.
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For questions about the Instant Access program at Cornell, please email instantaccess@cornell.edu. For questions about the RedShelf e-reader or your RedShelf account, please call the RedShelf Student Help Line at 312-878-2628 or email RedShelf at help@redshelf.com.